**「台灣農業研究」作者投稿格式自我檢核表**

**Self-Checklist before Submission of a paper to the "Journal of Taiwan Agricultural Research"**

請投稿者仔細檢視稿件是否符合以下注意事項，符合者請勾選「是」，不符合則為「否」。

Please carefully review the manuscript to ensure compliance with the following considerations. Check "Yes" if compliant, and "No" if not compliant.

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| **項目**  **Item** | **內容**  **Content** | **是**  **Yes** | **否**  **No** |
| **版面配置**  **Layout** | 以文書軟體MS WORD®格式儲存檔案 (Word 97−2003或以上版本文件)  Save the file in a MS WORD® format (using Word 97-2003 or later version document). |  |  |
| A4大小，兩倍行高 (表格單倍行高)，邊界設定上下3公分、左右2公分。  Use A4 size, double-spaced (single-spaced for tables), with margins set to 3 cm on top and bottom, and 2 cm left and right. |  |  |
| 左邊對齊，加入行號，第2頁起於右下角以阿拉伯數字註明頁數。  Align left, add line numbers. Start from the second page and number the pages with Arabic numerals in the lower right corner. |  |  |
| 12號字，中文以細明體、英文以Times New Roman字體打字。  Font size 12, type in Chinese using MingLiu (細明體) font, and in English using Times New Roman font. |  |  |
| **題目、摘要及作者**  **Title, Abstract and Authors** | 附簡題 (中文12字; 英文6字以內)。  Include running title (no more than 12 Chinese characters or 6 English words). |  |  |
| 英文題目除介系詞、連接詞等字外，每字第一字母大寫。  Except for prepositions and conjunctions, capitalize the first letter of each word in the English title. |  |  |
| 有中英文摘要及5個以內之關鍵詞，摘要不分段，並中英文相符。  Both Chinese and English abstracts are in a single paragraph. Lee than 5 keywords. The abstract is unsegmented and consistent in content between Chinese and English. |  |  |
| 已附所有作者中、英文資料 (含所屬機關與職稱)，並以小註說明。  All authors including their institutional affiliation and professional titles in both Chinese and English are provided in a footnote. . |  |  |
| 通訊作者加上星號 ”\*”，並附電子郵件信箱。  The corresponding author marked with an asterisk " \* ", along with their e-mail address. |  |  |
| **本文**  **Text** | 已依循稿約規範之文章體例格式撰寫。  The article has been written according to the guidelines specified in the manuscript submission instructions.  專題論述：符合本刊收錄範圍之各農業科學研究回顧報告。  研究報告：關於農業科學未曾發表之研究報告，按題目、作者、摘要、前言、材料與方法、結果、討論、結論 (一般略去，或併入討論)、誌謝 (可略去)、引用文獻等依序撰寫，表與圖附於其後。其中，”結果” 與”討論”如有必要，可合併成 “結果與討論”。  研究簡報：關於農業科學未曾發表之簡短原始研究報告，不須分章節撰寫，但內容仍需含有中英文摘要、試驗方法、材料、結果、討論及相關圖表等。  Feature Articles: Review articles covering various agricultural scientific research topics within the scope of this journal.  Research Articles: Research reports on agricultural science that have not been previously published should be written sequentially with the following sections: title, author(s), abstract, introduction, materials and methods, results, discussion, conclusion (usually omitted or merged into the discussion), acknowledgments (optional), and references. Tables and figures should be appended at the end. The sections of "Results" and "Discussion" may be combined into "Results and Discussion" if necessary.  Short Communications: A brief original research report related to agricultural science and not previously published. There is no structured sections. However, the content includes both Chinese and English abstracts, experimental methods, materials, results, discussion, and relevant figures and tables. |  |  |
| 除學名、專有名詞、化學式、數學公式、數字、度量衡單位及縮寫外，文句中不得中外文並用，需使用英 (外) 文以助明瞭時，須將英 (外) 文括號置於中文之後。  Except for scientific names, proper nouns, chemical formulas, mathematical equations, numbers, units of measurement, and abbreviations, do not mix English with other languages within sentences. When using English (foreign) text for clarification, place it in parentheses after the Chinese text. |  |  |
| **引用文獻**  **References** | 內文所引用之文獻與文後列出之「引用文獻」一致。  The references cited in the text are consistent with those listed in the "References" section. |  |  |
| 內文涉及引用文獻時，依該文獻的作者與年代加以括號：如 (Sung 1991)、(Lo 1991, 1992)、(Chen & Ho 1983)、(Sung 1991; Hsu *et al.* 1992)，引用兩則以上文獻時，以年代先後為序排列。  When referring to cited literature in the text, write the author and year of the cited references inside parentheses, for example, (Sung 1991), (Lo 1991, 1992), (Chen & Ho 1983), (Sung 1991; Hsu *et al.* 1992). When citing two or more references, arrange them in chronological order. |  |  |
| 引用之文獻具有DOI者都已加上。  All cited references with a DOI have been provided with their respective DOIs. |  |  |
| 文獻一律以英文撰寫，第一作者為先姓後名，之後為先名後姓，排序時以姓名字母為序。作者相同時以年代先後為序。  All references are written in English. The first author is listed with the surname first, followed by the given name. Authors are sorted alphabetically by their names. When the authors are the same, arrange them in chronological order.  非英文文獻含英文摘要者需加註說明，如 (in Chinese with English abstract)。  For non-English documents with an English abstract (if applicable), a note is added to indicate this, such as "(in Chinese with English abstract)". |  |  |
| 期刊名須依該期刊公告之縮寫撰寫；如無者，請參照Biosciences Information Service (1992) 出版之 ”Serial Sources for the BIOSIS Previews Database” 或依該學術領域之慣例撰寫。  Journal titles are abbreviated according to the journal's official abbreviation; if not available, refer to the "Serial Sources for the BIOSIS Previews Database" published by Biosciences Information Service (1992) or follow the conventions of the academic field. |  |  |
| 文獻書寫格式已依稿約規定撰寫。(各類格式請參稿約文獻書寫範例說明)  The citation format for references has been written according to the guidelines specified in the manuscript submission instructions. (Please refer to the example citation formats provided in the reference examples for various formats.) |  |  |
| **表格**  **Tables** | 標題按文中出現順序使用表1. (Table 1.)、表2. (Table 2.) 等冠號，以MS WORD®中 ”表格” 工具製作。  All tables are numbered in the order of appearance in the text using "Table 1.", "Table 2.", etc., and created using the "Table" tool in MS WORD®. |  |  |
| 中文稿表格標題須中英並列，冠號與表幅齊頭，表內項目及內容以英文書寫。  The table title in Chinese manuscripts should be bilingual (Chinese and English) with the table number aligned with the table width. The items and contents within the table are written in English. |  |  |
| 英文標題及各欄英文細目，除第一字之第一字母大寫外，餘均小寫。單位使用SI units (如g L-1、Mg ha-1、m s-1)，一律單數、英文字母。  English titles and subheadings within each column have only the initial letter capitalized, with the rest in lowercase. Use only SI units (e.g., μg L-1, Mg ha-1, and m s-1) in the singular forms and in English. |  |  |
| 表內說明使用z, y, x, ...等小寫字母以上標於右上角標註，並於表下依次敘述。  The explanations within the table are annotated with lowercase letters (e.g., z, y, x, ...), which are placed in the upper right corner and described sequentially below the table. |  |  |
| 表格僅列橫線。  Only horizontal lines are used within tables. |  |  |
| 每一表格應單頁製作，依序置於本文最末。  Each table is prepared on a single page and placed sequentially at the end of text. |  |  |
| **圖片**  **Figures** | 檔案格式為JPG (或JPEG) 電子檔，解析度300 dpi或以上。  The file format is saved in a JPG (or JPEG) electronic file, with a resolution of 300 dpi or higher. |  |  |
| 圖中所有標示以英文及Arial字型書寫。  All labels within the figures are written in English using the Arial font. |  |  |
| 標題按文中出現順序使用 (圖1) (Fig. 1)、(圖2) (Fig. 2) 等冠號。  The titles are numbered in the order of appearance in the text using (Fig. 1), (Fig. 2), etc.  (中文稿標題須中英文併列，英文稿標題以英文書寫即可。)  (For Chinese manuscripts, the title is presented in both Chinese and English, while for English manuscripts, the title is written in English only.) |  |  |
| 除併圖外，每一圖片須單頁製作。  Each image, except for merged figures, must be produced on a single page. |  |  |
| **單位**  **、**  **符號及**  **縮寫**  **Units, Symbols and Abbreviations** | 單位使用國際公認標準符號 (SI units) 代替全文。(各常用縮寫單位請參稿約說明)  International System of Units (SI units) is used throughout the text instead of complete expressions. (Refer to the submission guidelines for explanations of commonly used abbreviated units.) |  |  |
| 括號字型全以半形 ( )，括號外前後須各空一格，如遇全形符號時則不須空格。  Parentheses are all in half-width ( ), with one space before and after the parentheses outside, and no space when encountering full-width symbols. |  |  |
| 單位與其前面數值之間空一格，如220 g。但℃與%不須有空格。  Leave a space between the numerical value and the unit, such as 220 g. However, no space is for℃and%. |  |  |
| 數學運算符號與其前後數值之間各空一格，如*P* = 0.014、23.6 ± 3.0、15 × 2。  Leave a space before and after mathematical operators, such as *P* = 0.014, 23.6 ± 3.0, 15 × 2. |  |  |
| 數值起迄符號用− (半型破折號；EN Dash)，勿用 ~ 或 -，且與前後兩數值之間無須留空格，如3−6、2005−2007年、7月20−5日。  Use the EN Dash (–) for numerical ranges, do not use ~ or -, and do not leave spaces between the preceding and succeeding values, such as 3–6, 2005–2007, July 20–25. |  |  |
| 年代一律用西元。  All years are in the Common Era.  濃度與容量單位使用mg L-1 (勿用ppm)。  Concentration and volume units are expressed as mg L-1 (avoid using ppm).  轉速單位使用× *g* (勿用rpm)。  Rotational speed units should be expressed as × g (avoid using rpm). |  |  |
| **其他**  **Other** | 農作物品種名須加上單引號，中文用「」(如水稻「台稉9號」、木瓜「台農2號」)，英文用 ‘’ (如rice ‘TK9’, papaya ‘TNG2’)。  Crop varieties (if applicable) are enclosed in single quotation marks, using「」in Chinese (e.g., rice「台稉9號」, papaya「台農2號」), and ‘’ in English (e.g., rice ‘TK9’, papaya ‘TNG2’). |  |  |

請確認以上所有選項皆已符合並勾選為「是」；如為否，請先依稿約規定修正後，再行投稿，俾使審稿進行順利及符合期刊格式要求，謝謝您！

Please confirm that all of the above options have been checked "Yes". If any is "No", please make the necessary revisions according to the submission guidelines before resubmitting. This will ensure a smooth review process and compliance with journal formatting requirements. Thank you!